

Selection Documentation
2025 Technologist Campaign
Strategy Architecture (Executive Level 1)
Salary: \$139,823 - \$163,364 (Plus Superannuation)

ASIS is Australia's overseas secret intelligence collection agency. Its mission is to protect and promote Australia's vital interests through the provision of intelligence services as directed by the Australian Government. Its work can involve collecting intelligence relating to national security, international relations and economic issues. It also contributes to Australia's coordinated national efforts against terrorism, proliferation of weapons of mass destruction, and trans-national issues such as people smuggling.

ASIS employs people in a wide range of roles, including technologists. These roles require dynamic team players who enjoy working with stakeholders, team members and individually on projects. ASIS is looking for people who will be able to meet tight deadlines and work to support ASIS priorities. Successful candidates will have excellent coordination and administration skills, excellent verbal and written communication skills; and, strong stakeholder engagement and influencing skills. Relevant tertiary qualifications and demonstrable experience will be highly regarded.

ASIS values workplace diversity and is committed to providing a supportive, inclusive and respectful work environment. We encourage applications from Aboriginal and Torres Strait Islander People, women, people with disabilities, people that identify as LGBTIQ+ and people from culturally and linguistically diverse backgrounds.

We offer a competitive salary package, including 22 days annual leave, shutdown between Christmas and New Years Day, 15.4% employer superannuation contribution, access to flex time (up to Level 6 only) and generous paid maternity/paternity leave.

All positions are based in Canberra.

This role requires the successful applicant to obtain and maintain a Security Clearance.

Role: Strategy Architecture (EL1)

Strategy and Architecture brings our technology teams together to achieve more as a whole than we can individually. Our aim is to provide strategic enterprise vision through principles, guidance and collaboration with technology delivery teams. We expect members of this team to have a developed understanding of a broad range of IT systems, strong business skills and critical thinking to assist the Chief Technology Officer to develop and maintain the enterprise architecture.

We are looking for people with the right skills to build and sustain relationships, communicate, collaborate and work effectively with diverse teams and stakeholders. We can provide support and learning opportunities to extend into Enterprise Architecture if you do not already have significant experience in that area.

Key Responsibilities and Tasks

- Strategically align the organisation's future ICT architecture to leverage contemporary & emerging technologies
- Ensure that the ICT architecture supports the organisation's mission and aligns with business strategies and requirements
- Evaluate and recommend emerging technologies and ICT products to enhance the organisation's capabilities and efficiency
- Provide technical guidance and support to ICT teams and project managers in the development and implementation of new systems and solutions
- Maintain up-to-date knowledge of industry trends and best practices in ICT architecture, and promote the adoption of new technologies and methodologies
- Analyse and problem-solve, with the ability to develop and present complex technical solutions to non-technical stakeholders
- Maintain effective relationships with subject matter experts across the organisation, including senior leadership, business units, IT teams and vendors

Core Skills / Education, qualification and experience requirements

Demonstrated experience commensurate at level in two or more of the following ICT roles:

- Application Development
- Data Management
- Networks
- Servers and Storage

Demonstrated experience commensurate at level in all of the following:

- Excellent writing skills
- Strong stakeholder engagement and influencing skills
- Experience managing and working in Agile Multidisciplinary development teams

Experience in the following would be beneficial, but not essential:

- Relevant qualifications and technical writing skills.
- Strong understanding of ICT systems and solutions, including cloud services, cybersecurity, or data analytics
- Experience in enterprise architecture, including experience in a government or public sector environment
- Knowledge of enterprise architecture frameworks such as TOGAF
- Lead and mentor junior members of the ICT architecture team

Selection Criteria

Candidates are not required to provide a separate written response to the ILS capabilities (below), however, candidates are encouraged to consider the capabilities in preparing their application, as each candidate will be assessed on their ability to demonstrate behaviours aligned to the capabilities for the position.

For more information on the ILS, tips on applying for jobs in the Public Service, go to the APSC website found at www.apsc.gov.au.

Shapes Strategic Thinking

- Inspires a sense of purpose and direction;
- Focuses strategically;
- Harnesses information and opportunities; and
- Shows judgment, intelligence and common sense.

Achieves Results

- Builds organisational capability and responsiveness;
- Marshals professional expertise;
- Steers and implements change and deals with uncertainty; and
- Ensures closure and delivers on intended results.

Cultivates Productive Working Relationships

- Nurtures internal and external relationships;
- Facilitates co-operation and partnerships;
- Values individual differences and diversity; and
- Guides, mentors and develops people.

Exemplifies Personal Drive and Integrity

- Demonstrates public service professionalism and probity;
- Engages with risk and shows personal courage;
- Commits to action;
- Displays resilience; and
- Demonstrates self-awareness and a commitment to personal development.

Communicates with Influence

- Communicates clearly;
- Listens, understands and adapts to audience; and
- Negotiates persuasively

Technical Capability

- Demonstrated experience and education relevant to the role.

HOW TO APPLY

Applicants will need to apply **ONLINE** via our website.

Applicants will be required to attach a resume and submit a maximum 800 word pitch outlining their relevant experience, skills and knowledge to perform the duties of the role.

You will be asked what level you are applying for.

Applicants are encouraged to consider the capabilities when preparing their application, as this will form the basis of selection assessment. For more information and tips on applying for jobs in the Public Service, search 'Joining the APS' at www.apsc.gov.au.

After application submission, you may receive an SMS requesting you to complete online testing. Please ensure you complete this as your application will not be progressed otherwise.

APPLICATIONS CLOSE: Refer to date on website

ELIGIBILITY

Candidates must be Australian citizens.

The successful candidate will be required to obtain and maintain a security clearance.

REASONABLE ADJUSTMENTS

All requests for reasonable adjustments will be considered and managed in consultation with you. We will continue to ask you if you require reasonable adjustments at each stage of the process. If you are successful in gaining employment, reasonable adjustments can also be made available to you in performing your role.

WHAT HAPPENS NEXT?

You may receive a SMS requesting you to complete online testing. Please ensure you complete this as your application will not be progressed otherwise.

Please do not tell anyone about your application with our organisation at this stage of the process as doing so may harm your suitability for employment with us.

A merit list will be established for candidates who are suitable and will remain valid for a period of 18 months.

We thank you for the time and effort you have put into your application; however, we are unfortunately unable to provide feedback to unsuccessful candidates.